



Request for Extension

Division of Continuing Education
1040 Campus Delivery
Fort Collins, CO 80523-1040
(970) 491-5288
Toll free: (877) 491-4336
Fax: (970) 491-7885
www.learn.colostate.edu

You must complete all remaining course work prior to the course expiration date or request a six-month extension. The extension request can be made by completing the form below and mailing to the address shown above. A \$25.00 extension fee per course will be assessed and billed by the University.

If you do not complete your course or request an extension, you will receive a grade of “F” on your Colorado State University transcript.

Please send your extension request to:

Colorado State University
Division of Continuing Education
1040 Campus Delivery
Fort Collins, CO 80523-1040

Extension Request

I would like to request a six-month extension to complete my courses as listed below.

Course #: _____

Name: _____ CSUID: _____

Address: _____

City, State, Zip: _____

Phone: _____

Signature: _____ Date: _____